

**APPROVED March 14, 2017**

**UW-Madison Retirement Association  
Board of Directors Meeting  
Minutes of February 14, 2017  
UW Credit Union, 3500 University Avenue**

Board Members Present (8):

Pat Carol	Diane Kravetz	Bill Richner
John Helgeson	Gary Mitchell	Joel Skornicka
Dorothy Klinefelter	Chuck Read	

Absent (6):

Darrell Barth	Cora Marrett	Rob Seltzer
Bob Dye	Sarah Potts	Jim Stratton

Staff Present: Millard Susman, Ann Wallace

Guests: Mary Ray

**The minutes of the December 13, 2016, meeting were approved as submitted.**

Reports:

**Treasurer's Report: Darrell Barth was not in attendance. There were no questions regarding the reports, and they were accepted as submitted.**

President's Report:

President Gary Mitchell reported that there has been no follow-up from the Retirement Issues Committee meeting in January. He will contact Tom Broman. The Group Insurance Board approved self-insurance for health care coverage beginning in 2018, and the 21-day comment period for passive review by the Joint Finance Committee begins during February. The AFSCME retiree group is having a speaker from ETF at 10:30 AM, Tuesday, 2/21/17, at the Labor Temple on Park Street. The decision on coverage for those on Medicare has been deferred. It was suggested that *The Sifter* include something about the comment process and a link to the letter and materials sent from ETF to Joint Finance.

## Executive Director's Report:

Executive Director Ann Wallace and Gary agreed to talk about the annual board reunion lunch after this meeting. CFMR has rented the Lussier Family Heritage Center for its March seminar on CCRC's (Continuum of Care Retirement Communities) at a cost of \$265 rent and \$50 for AV. Millard Susman explained that the seminar had to be presented twice due to large numbers last time (in 2007). CFMR has a budget of \$500 only for printing handouts, which is usually underspent. **This unbudgeted expense requires board action. John Helgeson moved approval, second by Chuck Read. The motion was passed unanimously.** There are three new members of CFMR: Marian Fisher, Greg Moses, and Kathy Christoph. Kathy has also replaced Judy Craig as co-chair of the Electronic Technology Committee, joining Sheila Spear as the other co-chair. The UWRA needs a new computer for the new Executive Director, and it was agreed that it should be included in the budget. It also could be listed in *The Sifter* for a possible donation. Sarah Potts was unable to attend today due to unexpected babysitting for her grandson. She wondered if she should resign because this will happen on Tuesdays on occasion. The board preferred not to accept her resignation unless it was entirely necessary due to regular conflicts. The meeting time may also be moved to work better with the schedule of the new Executive Director.

*Sifter* Editor's Report: *Sifter* Editor Mary Ray thanked the board for a good experience as editor and stated that she will help in the transition to the new editor. The board approved by unanimous consent a motion to express our great appreciation for Mary's work as editor. Having a UWRA Facebook page has been suggested. It was agreed that this should be addressed by the Communications Committee and would not fall under *The Sifter* Editor. It should also be discussed with the new Executive Director. Mary and the Board agreed that the new profiles articles have been appreciated both by readers and the interviewees. Deb Lauder's good work coordinating this was recognized.

## Committee Reports:

A report from the Travel Committee was attached to the agenda.

Millard Susman reported for ETC and the Connections Committee that more entries are needed for the photo contest.

## Old Business:

Executive Director search: President-elect Diane Kravetz chaired a subcommittee that interviewed Sandi Haase as a possible replacement for Ann Wallace as Executive Director, as Ann retires from the position at the end of June. On behalf of the subcommittee, Diane recommended Sandi to the board. Sandi has been a very active and valuable member of CFMR. She helps as an

audiovisual specialist, compiles the information from the questionnaires completed by attendees at all CFMR seminars, serves on the program subcommittee that recommends an annual seminar schedule a year plus in advance, and has been very involved in developing the March seminar on CCRCs. She has a great deal of enthusiasm and energy and brings new ideas to the association. She has strong skills with technology, after a long career at the University, retiring from DoIT. She is diplomatic and easy to work with. The subcommittee, including Ann Wallace, recommended her without reservation. She will work and overlap with Ann, and they may collaborate long term. She will approach the job differently than Ann, for example she will not be in the office daily, which it was agreed is not a concern. Providing committees a template to report back to the Executive Director after meetings was discussed. A new time for board meetings will likely be needed, and Ann will survey the members of the board. **John Helgeson moved that we offer the position to Sandi, seconded by Diane Kravetz. The motion was approved unanimously.** Diane will contact Sandi.

*Sifter* Editor search: Chère Gibson is chairing a subcommittee that includes Mary Ray, Char Tortorice, Ann Wallace, and Judy Craig. They are working through a list of nominees and waiting for replies.

#### New Business:

Representation at the 2017 Big Ten retiree association meeting: The meeting will be in August at Purdue, and Rob Seltzer, who attended last year, is interested again this year. Such continuity could be helpful. Diane may also be interested, as well as Mary Ray. Our new Executive Director should also be asked. The travel budget is \$1,500, and Purdue is best reached by car. More than one person could represent UWRA, as happens with other Big Ten universities. There will be further discussion on this subject at the March meeting.

**Recommendation from the Connections Committee regarding changes to the thank-you reception: Pat Carol reported for the Connections Committee that they recommend that recognition for committee members take place at the annual meeting rather than a separate reception. Last year's reception was not heavily attended, and the cost per attendee was high. Committee members (not guests) would attend the annual meeting free. The Luncheon Committee is in agreement. The change may result in higher attendance at the annual meeting. Chuck Read moved acceptance of the recommendation, seconded by John Helgeson. The motion was approved unanimously.**

Preliminary look at the proposed budget for 2017-18, which was sent out with the agenda: Chuck Read asked about our healthy financial position and budgeted net income. The question will be held for Treasurer Darrell Barth to address at the March meeting. The cost of a new computer should be added to the budget.

The new executive director should be consulted about a cost estimate. There was discussion about dropping the \$1,000 for Shifting Gears from the budget. It's quite time consuming, and the results were not as desired. Diane suggested moving those funds to having a table at Park Street and Union South for Retirement 101 presentations, with a banner and wrapped candy. Other food possibilities run into high costs or sanitation rules. The budget will be discussed further in March.

Next meeting: March 14, 2017, at 9:30 AM

Respectfully submitted,  
Bill Richner  
Secretary